



# Ministry of General Administration Government of Nepal



Nepal

## ABOUT US

Founded in 1981, the Ministry of General Administration regulates and manages the civil service in accordance with the prescribed government's rules and regulations. The Ministry of General Administration is working as a central personnel agency to establish and enhance the competency of the administration; and to coordinate and provide assistance to the other ministries in activities related to employees of concerned services.

To make the civil service more competent, responsible, motivated, transparent and service oriented, the Ministry has been implementing various structural and institutional reform programs to enhance the government's human resources.



## WHAT WE DO

### Main functions

The Ministry carries out the following major functions :

1. Formulating and implementing plans, policies and programs related to personnel administration, human resource development and Administrative reforms.
2. Acting as a focal point for international organizations, institutions and conferences concerned with administration.
3. Formulating training policies and coordinating and evaluating training programs conducted by the Government of Nepal.
4. Organizing administrative training and coordinating and evaluating training programs imparted to civil servants.



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## WHAT WE DO (Continued)

### Academy-Related Activities

#### Inaugural Workshop June 2013:

Conducted a workshop on the Academy Module 1 in June 2013, during which the module author trained more than 25 officials, including participants of ten government training institutes. The secretary of the MOGA also attended the meeting.



### EXPECTED IMPACT

More efficient and effective service delivery, which will enhance the confidence of people on the government.

### LESSONS LEARNED

Although Nepal is late in incorporating the modules in its context, the modules utilized in the newly-started government training program have yielded positive results in building the capacities of newly appointed officials and other officials.

## PLANNED ACADEMY-RELATED ACTIVITIES

### 2014

The Ministry carries out the following major functions :

- **Academy Modules to be used:** Academy Modules 3 and 7.
- **Date and Venue:** Mid-March 2013, Kathmandu, Nepal.
- **Target beneficiaries:** Government officials and trainers of training institutes.

### Beyond 2014

- Conduct one training in Nepal which will train around 25 officials and trainers.
- TOT for selected officials on related modules.