



# UNION CIVIL SERVICE BOARD



Myanmar

## ABOUT US

The Union Civil Service Board (USCB) traces its origins to the Public Service Commission (PSC), which was initially formed on 1 April, 1937.

After the Union Civil Service Board Law (The State Peace and Development Council Law No.24/2010) was enacted by the State Peace and Development Council in accord with section 443 of the Constitution of the Republic of the Union of Myanmar on 28th October 2010, the UCSB was established.

UCSB succeeds the Civil Service Selection and Training Board (CSSTB), which was established in 1977 under the Civil Service Selection and Training Board Law (1977).



The UCSB is the focal organization of the activities of the ASEAN Conference on Civil Service Matters (ACCSM) and has taken over the current Chairmanship of ACCSM for the period of 2013 and 2014.

UCSB's mission is:

- To conduct the recruiting and selection process for officials to be appointed at the entry point of public organizations.
- To undertake and organize induction training courses for all levels of service personnel and provide arrangements for middle and senior level officials to participate in training programmes, conferences, workshops and seminars.







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## ABOUT US (continued)

- To conduct training and educational programmes aimed at capacity enhancement of civil service personnel.
- To administer the existing rules and regulations relating to the civil service personnel and provide advisory and consultancy service to other public organizations in matters relating to civil service affairs.

## WHAT WE DO

### Main Activities

The main functions of the Board are:

- Recruitment and training of civil service personnel.
- Provision of advice and assistance to the Government on matters related to the civil service.
- Collection of information and conducting research on matters related to the civil service.



### Academy-related Activities:

The UCSB has undertaken the following activities in collaboration with UN-APCICT:

#### ■ Trainings:

**March 29 – April 3, 2010:** First training for ICT Capacity Building in Myanmar conducted at the Central Institute of Civil Service (Upper Myanmar).  
Participants: 50 participants from 18 ministries/organizations.







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## WHAT WE DO (continued)

### Academy-related Activities:

**March 7-12, 2011:** Second training for ICT Capacity Building in Myanmar organized at the Central Institute of Civil Service (Phaunggyi). Participants: 50 participants from 18 ministries /organizations.

**May 13-17, 2013:** Third training for ICT Capacity Building in Myanmar conducted at the Central Institute of Civil Service (Upper Myanmar). Participants: 50 participants from 33 ministries/organizations and local governments.

#### ■ Localization:

In 2011, UCSB translated the Modules 1, 2 and 3 into the Myanmar version.



## EXPECTED IMPACT

The participants will be utilizing UN-APCICT's 10-module curriculum to acquire necessary knowledge and skills to leverage the potential of ICTs to achieve national development goals. The topics will include the basic concepts and principles of e-Government, types of e-Government applications, strategic planning process for e-Government, and some best practices in e-Government applications based on types of interaction. The training activities can strengthen existing partnerships and build new ones in order to extend the reach and impact of the Academy in Myanmar.

## PARTNERS

The UCSB has been organizing training courses and workshops for the capacity building of Myanmar civil service in collaboration with foreign partner agencies such as UN-APCICT, Sasakawa Peace Foundation (Japan), UNDP Myanmar and the International Management Group (IMG).





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## LESSONS LEARNED

The Academy-based training courses have increased awareness of and built capacities of government officials and trainers on knowledge of ICT developments through the lectures delivered by ICT experts, especially in the field of e-Government applications as well as information security and privacy protection.

The courses have also created opportunities to discuss further national roll-out strategies of the Academy and Modules.

## FUTURE PLANS

### ■ Government Executive Officials Management Course - Mid 2014

UCSB is preparing to apply the Academy modules to the Government Executive Officials Management Course, which will be held at the Central Institute of Civil Service (Upper Myanmar) in mid-2014.

The course duration is of 12 weeks, and it is aimed at the director-general and deputy director-general level.

Training will be provided to approx. 30 Myanmar Government officials with the position of Deputy Director General and Director General.

### ■ ICTD Workshops/Training

UCSB will continue to organize ICTD workshops/ trainings in collaboration with UN-APCICT in the future.

UCSB sees the need to have effective training courses in place that can certify local trainers to share their knowledge on the Academy modules and concepts with other central and local government officials. UCSB will work with UN-APCICT to conduct a 2-week long training course for local trainers either in-country or abroad.